



NATIONAL HOSPITAL INSURANCE FUND

P. O. Box 30443 - 00100, NAIROBI, KENYA
 Website: www.nhif.or.ke Email: info@nhif.or.ke

Folio No:

REGISTRATION FORM

Tick where applicable Employed Self Employed Organized Groups Sponsored
Tick where required Registration Choice/Change facility

Guidelines:

1. **Attach Copies of National Identity Card/Alien ID/Passport for both contributor and spouse where applicable.**
2. **Please attach a copy of Birth Certificate for each child. For children under six (6) months, a birth notification is acceptable (only for members declaring their dependants for the first time)**
3. **For new registration of employed persons attach an introduction letter or have the for stamped by the employer.**
4. **For change/choice of medical facility please fill PART III**

PART I: MEMBER DETAILS

Surname: Other Names:
 NHIF No: National I.D./Passport/Alien I.D No.:
 Date of Birth (DD/MM/YYYY): Gender (Male/Female):
 Employer/Organized Group Code: Sponsor Code:
 Mobile No.: Email Address:
 Place of Residence (county): sub county:
 Postal Address: Post Code:

PART II: SPOUSE DETAILS

Surname: Other Names:
 National I.D./Passport/Alien I.D. No.: Date of Birth (DD/MM/YYYY):
 Gender (Male/Female): Mobile Phone No.:

Note: Please attach copies of Identification Cards for both contributor and spouse.

PART III: CHILDREN DETAILS AND CHOICE/ CHANGE OF FACILITY**Guidelines:**

- 1. To choose an outpatient medical facility, please refer to the list of our accredited outpatient health facilities available in the N.H.I.F Website and Offices countrywide.**
- 2. To access benefits one MUST be a duly registered member and must have declared their dependants.**
- 3. To choose an Outpatient facility, attach a copy of the contributor's National ID**

	Name of Child	Date of Birth				Preferred Medical Facility	
		Date	Month	Year	Gender M/F	Code	Name
PRINCIPAL							
CHILD 1							
CHILD 2							
CHILD 3							
CHILD 4							
CHILD 5							
CHILD 6							
CHILD 7							
CHILD 8							
CHILD 9							
CHILD 10							

PART IV: PHOTOGRAPHS

Please attach one coloured passport size photo for each of the persons named in part I, II and III. Indicate the name of the person and contributor's I.D. Number at the back of the individual passport size photo (Applicable to members/dependants whose photos do not appear in NHIF System).



CONTRIBUTOR

Contributor's Name:

.....



SPOUSE

Spouse's Name:

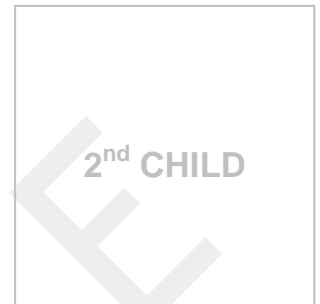
.....



1st CHILD

Child's Name:

.....



2nd CHILD

Child's Name:

.....



3rd CHILD

Child's Name:

.....



4th CHILD

Child's Name:

.....



5th CHILD

Child's Name:

.....



6th CHILD

Child's Name:

.....



7th CHILD

Child's Name:

.....



8th CHILD

Child's Name:

.....



9th CHILD

Child's Name:

.....



10th CHILD

Child's Name:

.....

PART V: CHANGE OF OUTPATIENT HEALTH FACILITY**Guidelines:**

1. Please tick in the table below reasons of change where applicable.

01	Transferred to a new workstation	
02	Unavailability of 24 hours service	
03	Requested to buy prescribed drugs	
04	Unavailability of dental services (if applicable)	
05	Unavailability of optical services (if applicable)	
06	Lack of specialized services	
07	Bad attitude from clinic staff	
08	Current facility stopped offering services	
09	Other reasons (please specify)	

PART VI: DECLARATION:

I hereby declare that the above information is correct to the best of my knowledge.

Name of Contributor Sign..... Date

Official Rubber Stamp.....

FOR OFFICIAL USE ONLY

1. Receiving Officer _____ Sign _____ Date _____

2. Data Capture Officer _____ Sign _____ Date _____

3. Approving Officer _____ Sign _____ Date _____